



# Dog License Form 2010

Office of the Town Clerk  
 Town of Groton  
 173 Main St., Groton, MA 01450  
 M: 8:30-7:00, Tu-Th: 8:30-4:30, F: 9:00-4:00  
 1<sup>st</sup> and 3<sup>rd</sup> Sat of each month from 9:00-12:00 (Sept to June)  
 978-448-1100

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**REGISTRATION PERIOD: Jan 2 to Feb 28, 2010**

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In order to license your dog(s), we will need:

1. A valid rabies certificate and certificate of spaying/neutering, if appropriate.
2. A fee of \$15 per dog if your dog has **not** been spayed neutered.
3. A fee of \$10 per dog for a spayed or neutered dog.
4. Your dog's information

You can register your dog in one of three ways:

1. Mail: Send this form, along with a **self-addressed stamped envelope** and the appropriate fee made **payable to the Town of Groton**.
2. In Person: Stop by the Town Clerk's office during regular business hours. Your dog tag will be issued while you wait.
3. Online: Follow the instructions on the reverse side of this form.

As a reminder, all dogs must be registered by March 1st, according to Chapter 128 of the Code of the Town of Groton. Dogs registered after that date will be assessed a late fee of \$10. After June 1st, the late fee will be \$15, in addition to the registration fee. Persons aged 70 years or over are exempt from the registration fee only. All other fees (such as a late fee) shall apply.

Name of Owner \_\_\_\_\_  
 Address of Owner \_\_\_\_\_  
 Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

| Dog 1                       | Dog 2                       |
|-----------------------------|-----------------------------|
| Name: _____                 | Name: _____                 |
| Breed: _____                | Breed: _____                |
| Color: _____                | Color: _____                |
| Sex: _____ Age: _____       | Sex: _____ Age: _____       |
| Spayed/Neutered: _____      | Spayed/Neutered: _____      |
| Rabies expires on: _____    | Rabies expires on: _____    |
| Veterinarian Phone #: _____ | Veterinarian Phone #: _____ |

***Please remember to enclose a copy of the rabies certificate and the certificate of spaying/neutering, if applicable. For more than two dogs, enter information on the back of this sheet.***

***This License expires 12/31/10***  
**TOWN CLERK MICHAEL BOUCHARD**

|                             |                             |
|-----------------------------|-----------------------------|
| <b>Dog 3</b>                | <b>Dog 4</b>                |
| Name: _____                 | Name: _____                 |
| Breed: _____                | Breed: _____                |
| Color: _____                | Color: _____                |
| Sex: _____ Age: _____       | Sex: _____ Age: _____       |
| Spayed/Neutered: _____      | Spayed/Neutered: _____      |
| Rabies expires on: _____    | Rabies expires on: _____    |
| Veterinarian Phone #: _____ | Veterinarian Phone #: _____ |

|                             |                             |
|-----------------------------|-----------------------------|
| <b>Dog 5</b>                | <b>Dog 6</b>                |
| Name: _____                 | Name: _____                 |
| Breed: _____                | Breed: _____                |
| Color: _____                | Color: _____                |
| Sex: _____ Age: _____       | Sex: _____ Age: _____       |
| Spayed/Neutered: _____      | Spayed/Neutered: _____      |
| Rabies expires on: _____    | Rabies expires on: _____    |
| Veterinarian Phone #: _____ | Veterinarian Phone #: _____ |

### **ONLINE DOG REGISTRATION**

We are continuing this option for 2010. Dog owner's can access the online payment system by accessing [www.townofgroton.org](http://www.townofgroton.org) . Select the **TOWN** tab. Select **Departments**, then **Town Clerk**. Pick **Dog Registration** from the list on the left side of the page.

You will be asked for your dog's particulars and checking account information (credit cards are an additional fee). Payment information is routed to a secure payment center. The Town Clerk will mail you the dog license.

In order to use the on-line option, your dog's rabies information recorded with the Town Clerk must be current. Feedback on this system is encouraged; please send to [townclerk@townofgroton.org](mailto:townclerk@townofgroton.org).

### **DOG REGISTRATION CHECKLIST**

Did you include....

- Rabies certificate (copies only)?
- Spay / Neuter certificate (copies only)?
  - Your phone number?
- Payment to the Town of Groton?
- Self addressed stamped envelope?