



## TOWN OF GROTON

173 Main Street  
Groton, Massachusetts 01450-1237  
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# Information Technology Manager

The Town of Groton is seeking qualified applicants for its first, full-time IT Manager position. The position is responsible for managing the technical administration of the Town's information systems including networks, databases, computers and associated software.

We are seeking an experienced IT professional that has experience planning, managing and maintaining software, hardware and network systems including system installations, back-ups, upgrades and installation of applications. Update and maintain the Town's website, develop policies and implement security measures to protect the Town's networks and guide and advise users on techniques. Familiarity with Geographic Information Systems (GIS) is strongly preferred. Must possess strong communication skills and have the ability to work with others and maintain positive working relationships.

This position requires a minimum of five years of progressively responsible experience in IT. A bachelor's degree is preferred. Salary based on experience and competitive with IT positions in municipal government. This position offers a competitive benefits package.

To apply, please send a cover letter and resume to Personnel Manager, Town Hall, 173 Main St., Groton, MA 01450. Inquiries: (978) 448-1145 or e-mail to [ecurrier@townofgroton.org](mailto:ecurrier@townofgroton.org). A copy of the job description is available upon request.

**Deadline for resumes November 26, 2008**

*The Town of Groton is an Equal Opportunity Employer*