



Town of Groton
Senior Work-off Credit Program
Rules and Guidelines – FY2015 MGL Ch.59, Sec 5K

1. Applicant must be age 60 or over at the time of application.
2. Applicant must be the owner of the property as of July 1st must have been domiciled in Massachusetts for the preceding ten years.
3. Applications must be filed at the Assessors Office no later than October 31, 2013 of the fiscal year to participate in the program.
4. The Board of Assessors will review all applications and determine participants accepted for the program.
5. Program begins with hours worked December 1st through November 30 and ends once the applicant have reached the maximum amount of \$700.
6. Hourly rate paid will be the State minimum wage as of January 1st for 2013.
7. Applicants for the Senior Work Credit Program will include an income statement. Supporting documentations will be required by the Board of Assessors. Qualifying applicants must have income at or below the Lowell Area HUD Low and Moderate Income Worksheet levels for the household.
8. Earnings are exempt from state taxes only. Earnings are subject to federal and FICA tax withholdings. Your earnings (after taxes) will be applied against your tax bill in (or around) January of 2015.
9. Program shall be administered by the Tax Collector, Town Accountant and Assessing Dept. The Applicants must apply and be accepted annually for participation in the program.

10. A CORI background check will be required of all applicants.

11. Rules and guidelines will be reviewed periodically and changes will be made as necessary.

12. A Form W-4, Employee's Withholding Allowance Certificate, must be filed with the Treasurer's Office before employment can proceed.

If the number of qualified applicants exceeds the number of slots available, preference will be given to those in the greatest financial need.